

MARMO+MAC

24/27 SEPT 2024 VERONA ITALY

Stand Installation & Set-up Schedule

| | Date | | | Time |
|--|---------------|-----------------|------------------|--|
| HALLS 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10 - 11 - 12 + Service centre Castelvecchio (between Hall 2/3), Delle Erbe (between Hall 4/5), Arena (between Hall 6/7), Dei Signori (between Hall 11/12) + Outdoor Area A - B - C - D + Avenue E - F - G - H | Thursday | 12 | September | from 7:00 a.m. until 8:30 p.m. time extensions will be allowed <u>on payment</u> |
| | Friday | 13 | September | |
| | Saturday | 14 | September | |
| | Sunday | 15 | September | |
| | Monday | 16 | September | |
| | Tuesday | 17 | September | |
| | Wednesday | 18 | September | |
| | Thursday | 19 | September | |
| | Friday | 20 | September | |
| | | Saturday | 21 | |
| | Sunday | 22 | September | from 7:00 a.m. until 6:00 p.m. (access restricted to exhibitors only) |
| | Monday | 23 | September | from 7:00 a.m. until 4:00 p.m. (access restricted to exhibitors only) |

ATTENTION: Stand installation and decoration must be completed by and no later than 6:00 p.m. on 21 September 2024. On **22 September 2024** (from 7:00 a.m. until 6:00 p.m.) and on **23 September 2024** (from 7:00 a.m. until 4:00 p.m.) **access to the pavilions and areas mentioned above will be permitted to exhibitors only** to see their booths or eventually to accommodate samples. On this day, **stand installation/construction or material handling operations will NOT be permitted and access will be denied to all stand contractor companies.**



Stand Dismantling & Move-out of Exhibits Schedule

| HALLS | Date | | | Time |
|---|-----------|----|-----------|---|
| 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 - 10 - 11 - 12 + Service centre Castelvechio (between Hall 2/3), Delle Erbe (between Hall 4/5), Arena (between Hall 6/7), Dei Signori (between Hall 11/12) + Outdoor Area A - B - C - D + Avenue E - F - G - H | | | | |
| | Saturday | 28 | September | from 7:00 a.m. until 8:30 p.m. |
| | Sunday | 29 | September | |
| | Monday | 30 | September | |
| | Tuesday | 1 | October | |
| | Wednesday | 2 | October | |
| | Thursday | 3 | October | |

Stands must absolutely be dismantled within the deadlines indicated above.

Veronafiere will carry out cleaning of the area and disposal of waste materials and charge a fee according to the size of the exhibit space assigned (as referred to in Article 6.2.d of the Marmomac 2024 General Regulations).

This fee does not include stand structures/booths dismantling, removal and disposal that is exclusive responsibility of the Exhibitor and/or its stand contractor company and is based on the exhibit space assigned. Materials and waste that are not used or generated in connection with the given event in the exhibition centre are also excluded. The Organizer reserves the right at its complete discretion to charge additional costs if the materials and waste left by the Exhibitor and/or its stand contractor company are not suitable for the quantity and type of materials according to the size of the exhibit space occupied and as envisaged in the fee requested for this service.



NOTICE

Access to the exhibition centre will only be allowed to stand contractors and/or exhibitors stand contractors who are provided with the “set-up pass” for people and vehicles, which can be printed directly from the Access Control Portal when the stand project documentation is approved by Veronafiere appropriate offices.

For the Marmomac exhibition, **the permitted height for construction associated with stand set-up, without having to request authorization from neighboring stands, is 4 meters from ground level.**

When the exhibit space is bordering/adjoining other booths (*this usually applies to spaces with 1, 2 or 3 open sides*) and the height of the stand exceeds 4 meters, it is necessary to contact the adjacent companies, and reach a **written approval** for the wall's height. Without the neighbouring companies written agreement, the part of the booth adjoining other areas will have to be lowered to 4 meters, while any parts which are higher than 4 meters must be kept 2 meters distant from neighbouring stands.

The **rear of the partition walls must be suitably finished and properly painted in a neutral colour where the elevation overlooks the lower and adjoining stand/s** of the neighbouring company/ies.

In accordance with consolidated Health and Safety at Work Regulations (ref.: Legislative Decree D.Lgs. 81/2008) and Veronafiere Technical Regulations, **throughout the installation and dismantling periods all exhibitors, stand contractor companies and their employees inside the Exhibition Centre must wear appropriate P.P.E. Personal Protective Equipment** to ensure safe working conditions: safety shoes, high-visibility jackets, etc. Workers who do not have appropriate PPE will not be allowed to continue stand installation and fitting work until the safety measures required by law have been complied with.

All items not specified in this document, shall be referred to the dispositions of the Marmomac 2024 General Regulations and of the Veronafiere Technical Regulations.

